

Renting with Evolution Realty-Tenant Application Information

Thank you for viewing the property with us. Please download a copy of the Tenancy Application form from Evolution Realty website.

[www.EvolutionRealty.com.au/Lease/TenantResources/Tenant Application Form](http://www.EvolutionRealty.com.au/Lease/TenantResources/Tenant%20Application%20Form)

Please read the rental information as below before you submit your application form:

1. Applicants must inspect the inside of the property prior to apply for the property.
2. All applicants are **OVER 18 YEARS OF AGE WHO WILL BE LIVING AT THE PROPERTY IS REQUIRED TO COMPLETE A TENANCY APPLICATION FORM.**

3. Before we process your application, we require the following:

Complete all sections in full in Tenancy Application Form & read and sign the Privacy Act Acknowledgement form attached

Provide Tenant Ledger for the past two years

100 points of Current Identification Documents

Proof of income (3 most recent payslips or 3 months Bank Statements as supporting documents)

Please make sure the application is fully completed & signed by all applicants to avoid delays in processing your application. Please submit the application to our office at

8/40 Waddell Rd Bicton WA 6157 Letter Box or email the forms to: agnes.barnes@evolutionrealty.com.au

4. As your application is a high priority, you will be contacted at the earliest opportunity and advised of the outcome. Our office will endeavour to have an answer to you within 3 business days provided we are able to contact all your references. This application is subject to the owners approval. We will notify you as soon as we receive the owners instructions.

Note : You will be notified if you are successful or unsuccessful without explanation. If unsuccessful you will be notified via sms or email and the pages with the 'applicants particulars' will be immediately destroyed.

5. If you are the successful applicant, you are require to pay **TWO WEEKS RENT IN ADVANCED AND FOUR WEEKS BOND OR OTHER AMOUNT HAVE BEEN AGREED PRIOR** into Evolution Trust Account **WITHIN 24 hours of acceptance. (Two weeks rent in advanced will not be refunded if you changed your mind.)**

This payment will need to be transferred electronically into our trust account. The details are:

A/c Name- Evolution Realty Trust Account

BSB- 036031 Account Number- 369702 Ref: Your surname/Property address

6. Set up a suitable time to sign the lease with the us in our office within the next 48 hours.

100 Points of Identification

Primary Documents

- | | |
|--|-----------|
| <input type="checkbox"/> Current Drivers License | 40 points |
| <input type="checkbox"/> Current Passport | 40 points |
| <input type="checkbox"/> Birth Certificate/Citizenship Certificate | 20 points |

Other Documents

- | | |
|---|-----------|
| <input type="checkbox"/> Medicare/Private Health Care Card | 20 points |
| <input type="checkbox"/> Bank ATM/ Credit Card | 20 points |
| <input type="checkbox"/> Current Car Registration | 10 points |
| <input type="checkbox"/> Student Photo ID(Issued by an Australian tertiary education institution) | 10 points |
| <input type="checkbox"/> Last 6 Rent Receipts or your last one year tenancy ledger | 10 points |

If you are self employed, you are require to supply proof of your income upon submission of your application.

- Bank Statements from past 6 months
- Group Certificate/Tax Returns from the past 2 years

We thank you for your time and effort to fill in the form. From Property Management Team

(Should you have any querie or require any further clarification, pelase do not hesitate to contact Agnes Barnes on: 08-9364 7488 or 0403 965 364 or agnes.barnes@evolutionrealty.com.au)